

612: SCHOOL LIBRARIES (P)

Approved: 84 10 02
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POLICY

The Board of School Trustees recognizes the vital role of the school library in the educational process. A successful library program shall assist students in extracting, analyzing, and organizing information for curricular projects as well as developing skills for lifelong learning.

REGULATIONS

1.0 DISTRICT GOALS FOR A LIBRARY PROGRAM

- 1.1 To provide a balanced collection of print and non-print materials which will meet school curricular needs as well as contribute to the emerging interests, needs and creative potential of individual students;
- 1.2 To provide a library program which is integrated with classroom instruction;
- 1.3 To assist students and staff in the effective and efficient use of library services and resources;
- 1.4 To encourage and develop the skills for self-directed research.

2.0 RESPONSIBILITIES

- 2.1. The Board of School Trustees shall endeavor, where practical, to provide –
 - i) properly constructed library facilities;
 - ii) acceptable standards for the selection and review of resource materials;
 - iii) accepted standards of resource material – 1500 titles basic to each library plus 15 titles per student;
 - iv) qualified teacher librarians – 12 units of Library Science
 - v) appropriate District leadership and supervision.
- 2.2 The supervising principal shall ensure
 - i) the implementation of the District Library Policy;
 - ii) the allocation of a library budget;
 - iii) the operation and supervision of the school library.

- 2.3 The Resource Center Co-ordinator shall
- i) maintain a close liaison with teacher-librarians;
 - ii) coordinate the selection, acquisition, production and use of audio-visual materials and equipment.
- 2.4 The classroom teacher is encouraged to confer with the teacher-librarian so as to ensure;
- i) the availability of relevant material;
 - ii) the purchase of appropriate resource material for his/her teaching area.
- 2.5 The teacher-librarian shall be responsible for the;
- i) organization and operation of the school library
 - ii) development of a library science program for all students in the school, incorporating such programs into appropriate curriculum areas;
 - iii) maintenance of a cooperative working relationship with the school staff;
 - iv) quality of print and non-print collection, including the systematic replacement of obsolete material;
 - v) selection of learning resources for purchase, by evaluating the existing collection and by consulting-
 - vi) reputable selection aides;
 - vii) specialists from all departments and grade levels.