

## 3305: HOUSING (AP)

Approved: 84 11 20

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### **POLICY**

**The Board of Education maintains teacher accommodation to temporarily assist teachers on the West Coast until such time as they may reasonably acquire their own accommodation. It is not the intent of the Board to ensure subsidized housing on a continuing basis.**

**Tenants are expected to care for buildings and grounds as if they were their own. Rental rates will be maintained at a reasonable market level.**

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### **ADMINISTRATIVE PROCEDURES**

#### **1.0 ASSIGNMENT OF ACCOMMODATIONS**

- 1.1 The Secretary-Treasurer or his delegate will assign accommodations by August 1 of each year.
- 1.2 Assignment will be on the following priority:
  - i) Married teachers with children;
  - ii) Married teachers without children, or single teachers sharing accommodation;
  - iii) Single teachers;
  - iv) Teachers who have lived in Board housing for two years;
  - v) Other School district employees.
- 1.3 Eligibility for a teacherage shall commence on August 1 of the calendar year in which employment with School District No. 70 commenced in the community (Bamfield, Tofino or Ucluelet) and expires on July 31, two years following the eligibility commencement date.

#### **2.0 TERMS OF RENTAL**

- 2.1 Tenants will sign an annual lease agreement covering the August 1 to July 31 period.
- 2.2 Tenants renewing a lease will be responsible for rental payments during the summer months.

2.3 Rental payments are payable in advance by cheque or payroll deduction.

2.4 Tenants are responsible for utility costs, excluding water.

2.5 Sub-let leasing is not permitted.

### **3.0 FURNISHINGS**

3.1 Refrigerators, stoves, drapes and suitable floor covering will be provided. Additional necessary furnishing will be provided in the Bamfield area only.

3.2 Normal clearing and maintenance is the responsibility of the tenant.

### **4.0 MAINTENANCE**

4.1 Major repairs and maintenance such as painting, re-roofing, etc. are the responsibility of the Board.

4.2 Minor repairs and maintenance are the responsibility of the tenant.

4.3 Maintenance needs requiring Board attention must be reported as soon as practical to the Facilities Manager. Costs due to neglect or deliberate misuse will be charged to the tenant.

4.4 Tenant shall be responsible for the care of grounds, including grass cutting.

### **5.0 PETS**

5.1 No pets are permitted in multiple housing units.

### **6.0 INSPECTION**

6.1 Regular inspections by a Board employee will occur.

6.2 Prior notice of inspection will be given to the tenant.

### **7.0 RENTAL SUBSIDY**

7.1 Where a teacher is unable to obtain teacherage accommodation, the Board may pay a rental subsidy to a maximum of \$100/month (\$1,200. Yr.) for a maximum of a two year period from the date of employment with School District No. 70 in the community.